

**Commission for Women  
Department of Administration  
December 17, 2019**

MINUTES OF THE MEETING OF THE  
NEVADA COMMISSION FOR WOMEN  
DEPARTMENT OF ADMINISTRATION  
December 17, 2019

The meeting of the Nevada Commission for Women was called to order by Molly Walt at 9:00 a.m. on Tuesday, December 17, 2019 at State Public Works Division Conference Room, 2300 McLeod St., Las Vegas, NV and 515 E. Musser St., Carson City, NV. **Exhibit A** is the sign-in sheet, **Exhibit B** is the meeting agenda, and **Exhibit C** is the Graphic Design of the Women's Suffrage Souvenir License Plate. All exhibits are available and on file in the Department of Administration, Director's Office.

**COMMISSION MEMBERS PRESENT:**

Richann Bender  
Jo Etta Brown - Phone  
Durette Candito  
Cynthia Cicero – Phone  
Heather Engle  
Diane Fearon - Phone  
Brenda Hughes  
Jennifer López  
Ann Silver

**COMMISSION MEMBERS ABSENT:**

**D of A STAFF MEMBERS PRESENT:**

Molly Walt

**OTHERS PRESENT:**

Katie Armstrong, Deputy Attorney General, Attorney General's Office  
Sondra Cosgrove, League of Women Voters Nevada  
Donna Darden, Commissioner Kilpatrick's Office  
Electra Skrzydlewski, Office of Senator Catherine Cortez Masto  
Jen Walsh, Public  
Joanne Carpenter, Public  
Brooke Westlake, Public  
Janice Noble, Public  
Elisa Cafferata, Public  
Janet Kurvers, Public

**Agenda Item #2 – Public Comment**

Molly Walt called for Public Comment. No public comment. Molly Walt proceeded to present Commissioner Brooke Westlake-Kelley and Commission Elisa Cafferata with a Certificate of Appreciation during public comment.

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**Agenda Item #3 – FOR POSSIBLE ACTION: Review and approval of Minutes from September 26, 2019 Nevada Commission for Women Meeting.**

Molly Walt asked for comments and/or questions regarding the minutes; hearing none, Commissioner Brenda Hughes made the motion to approve the minutes, Commissioner Richann Bender seconded the motion. Action to approve the minutes passed unanimously noting the abstention from Commissioner Jennifer López, Heather Engle, and Ann Silver

**Agenda Item #4 – INFORMATION – Update on Elevate HER NV Campaign**

Fior Partners were not present to provide an update.

**Agenda Item #5 – FOR POSSIBLE ACTION – Women’s Suffrage Souvenir License Plates**

Commissioner Jennifer López made the motion to approve the order and purchase of 200 Women’s Suffrage Souvenir License Plates to sell for \$25.00 per souvenir license plate including the cost of shipping and handling. Commissioner Durette Candito seconded the motion. Action to approve the motion passes unanimously.

**Agenda Item #6 – FOR POSSIBLE ACTION – Nominate a Carson City resident for the “Celebrating Women Helping Women” Soroptimist Ruby Award and the Soroptimist International of Carson City “Women Helping Women” Honoree Recognition Award.**

Commissioner Ann Silver made the motion to nominate Molly Walt for the Honoree Recognition Award and Jean Laird for the Ruby Award and Commissioner Diane Fearon seconded the motion. Motion passed unanimously.

**Agenda Item #6 – INFORMATION – Subcommittee Updates**

1. Fundraising

Commissioner Diane Fearon reported that Bank of America is eager to get a report of the 2019 grant given to the Commission for Women, as they are willing to grant the Commission funds in 2020 for capacity building. Ms. Walt informed the Commission for Women that the 2019 granted funds are still in the Community Foundation of Western Nevada account. Ms. Walt asked Commissioners if they are interested in starting to plan the Commission Strategic Planning Session in the upcoming months, she would help facilitate the planning. Commissioner Fearon voiced her reservation with planning the Strategic Planning Session without a Chair to the Commission being appointed. Commissioner Bender suggested moving forward with the planning of a Strategic Planning Session, so the Commission can hear from the newly appointed Commissioners and what they are interested in the Commission working on. Ms. Walt informed the Commission that an email providing possible dates in March would be sent out for Commissioners to inform Ms. Walt of their availability. If a Chair is not appointed by the time travel plans need to be made, then the session could be postponed if that is the direction of the Commission for Women.

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**Agenda Item #7 – INFORMATION – Commission for Women’s Management Analyst’s Report**

Molly Walt provided the following report:

- **Goal: Gender Disparity/Equality Issues in Nevada**  
Ms. Walt reported on the roundtable discussion held on November 8, 2019. The discussion was video conferenced to/from Las Vegas and Carson City. Group is looking forward to the 81<sup>st</sup> Legislative Session.
- **Increase the Number of Women in Leadership**  
Ms. Walt reported that she is communicating all the state board and commission opening to the Commission’s ListServ subscribers monthly.
- **Participate in Women’s Suffrage**  
Ms. Walt informed the Commission on the Nevada Women’s Suffrage Celebration Committee that was formed in September. Ms. Walt is Chair of the committee. Events, projects, and programs are listed on the committee website [www.nv19thamendmentcentennial.com](http://www.nv19thamendmentcentennial.com).
- **Budget**  
Ms. Walt reported to the Commission the account balance for the Commission’s state account to be \$6,426.00 and the Community Foundation of Western Nevada has balance of \$8,794.00. Ms. Walt noted that \$5,000 of the balance from the Community Foundation is earmarked for the Commission’s Capacity (Strategic Planning) Building Workshop and \$878.00 for the Elevate HER NV campaign.

**Agenda Item #8 – New Business/Comments or items of discussion**

No new business or comments were reported

**Agenda Item #9 – Public Comment**

Jen Walsh, member of the public, introduced herself. No other public comment was reported.

**Agenda Item #10 – FOR POSSIBLE ACTION – Adjournment**

Meeting was adjourned at 10:40 a.m.

Respectfully submitted,

*Molly Walt*

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Molly Walt, Staff, Nevada Commission for Women

Exhibit A	Sign in Sheets
Exhibit B	Meeting Agenda
Exhibit C	Nevada Commission for Women FY19 Annual Report
Exhibit D	Management Analyst Report
Exhibit E	Letter from the League of Women Voters Northern Nevada